

EASTERN PENNSYLVANIA YOUTH SOCCER INTRAMURAL INSTRUCTIONS

For the Spring 2023, **ALL** Intramural player data must be in GotSport. **Spring 2023 payments are due on March 15th, 2023. ***REMINDER: Only new players (i.e., did not play Fall IM) get reported.***

Please complete the two-step process below as it relates to your club:

1. Player Data Registration in GotSport
2. Submit Payment with Invoice

1. Player Data Registration in GotSport

GotSport Clients

- a. Your club does not have to upload player data as it is already in the GotSport system.
- b. Create a new program for the Spring 2023 season. If your club had an intramural program in GotSport last year, you may copy the program and edit it accordingly.
- c. Provide each intramural player with the program registration link.
- d. The competitive level must be marked as intramural

Non-GotSport Clients

- a. All player data must be uploaded and utilizing the *PLAYER DATA TEMPLATE*: [EPYS Intramural Player Data Template](#)
- b. Please reference the following link on how to upload player data: [GotSport Player Upload Resources](#)
- c. The Competitive Level must be marked as *Intramural*

2. Submit Payment with Invoice

- a. Complete the *Intramural Payment Form* and send via mail along with check payment. If you are paying through online bill pay check, please email the completed form to mpetroski@epysa.org.
- b. Payable to: Eastern Pennsylvania Youth Soccer
- c. Address: Eastern Pennsylvania Youth Soccer
Attn: Intramural Payment
4070 Butler Pike, Suite 100
Plymouth Meeting, PA 19462

Intramural Payment Form:

[EPYSA Spring 2023 Intramural Payment Form](#)

If you have any questions regarding the Intramural process, please contact Meghan Petroski at mpetroski@epysa.org or Michele Burns at mburns@epysa.org.