

NCS STATE CUP

2021

Handbook



Eastern Pennsylvania Youth
Soccer

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epysa.org



Eastern Pennsylvania Youth Soccer

Cup Competition Guidelines

Communication with Opponents

1. To communicate with your upcoming opponent, you have two options:
 - a. Use the chat feature located within GotSport. Instructions can be found [here](#).
 - b. On the public Cup page, click on the (Clubs) tab in the top right corner. Select the Club, then click on the (Team Name). Click the (View Contact) button that will list the Team Officials in GotSport for that team.

Scheduling

1. To review the **How to Schedule a Home Game** procedures click the following:
 - a. If you are a Coach/Manager click [here](#).
 - b. If you are a Club Administrator click [here](#).
2. Once the HOME team has scheduled and confirmed the game in GotSport, Team Officials (coaches and team managers) from both teams should begin to communicate immediately to discuss local restrictions and club policies as it relates to hosting a game.
 - a. It is also encouraged that team officials review the Eastern Pennsylvania Youth Soccer Covid-19 resources [here](#) prior to and throughout all Cup Competitions for updates.
3. Team officials should again communicate 48 hours prior to the scheduled game to ensure that conditions (weather, Covid-19, etc) will allow for the game to be played at the scheduled location, date and time.
 - a. The HOME team must confirm any club or facility rules, field assignments and directions 48 hours prior to all games.
4. **All Challenge Cup Group Play games must be played by 8:00pm on Saturday, May 8, 2021**
5. **All Presidents Cup Group Play games must be played by 8:00pm on Saturday, April 24, 2021**

Game Cards and Rosters

1. HOME and AWAY teams will be required to print (1) PDF copy of their Player Passes AND (3) copies of the official Cup Roster AND (3) copies of the Game Card for each game. Select the "Photo" option for printing of the game card.
2. Electronic versions of Player Passes, Cup Roster and Game Card will NOT be accepted.
3. **Each team must supply (3) printed copies of the Game Card to be used by the opposing coach and referee for each game.**

4. Each team must supply (2) printed copies of the Cup Roster, to the opposing coach and referee.
5. Failure to provide the printed documents outlined may lead to forfeit of the game.
6. Please refer to the Cup rules about the check in process for each game.
7. Referees do not check in players.
8. For instructions on how to Print a Game Card click [here](#).
9. For instructions on how to Print a PDF of Player Passes click [here](#) for Coach/Manager and [here](#) for Club Admin.

Suspensions and Card Accumulation

1. Please refer to each Cup rules for information regarding yellow card accumulation and red card suspensions.
2. Any suspension from yellow card accumulation or issuance of a red card in the prior game will be automatically recorded (a red line will be through the player/coach name) on the next Game Card and will be communicated by the Cup Committee to both teams prior to the next scheduled game.

Entering of Scores and Cards

1. Team officials do not enter scores or cards in GotSport.
2. At the conclusion of the game, the referee will have a team official from both teams review and sign the official Game Card. **Once signed by both teams, the score and cards will be official and then entered in to GotSport by the official.**

Requesting a Schedule Change

1. Group Stage games can be moved from the originally scheduled date if both teams agree however all games will lock 7 days prior to the date scheduled in GotSport.
2. To submit a Group Stage game change request inside of the 7-day lock please complete this [form](#) AND follow up with an email to Eastern Pennsylvania Director of Soccer Operations, Brent Jacquette at bjacquette@epysa.org.
3. For any game change requests within 24 hours of kickoff continue reading below.
6. **To re-schedule a game more than 7 days prior to the current game date, follow the instructions listed [here](#) to re-schedule the game.** This applies to both Coach/Manager and Administrators once a game has already been scheduled.
7. Please review the Rules for each Cup Competition, under Scheduling Procedures prior to submitting any game change requests.

Game Day Schedule Change Request

1. If circumstances will not allow for the game to be played due to weather or Covid-19 exposure to a significant number of players, leaving a team with less than the required minimum number of players per Cup rules (found under Match Rules), please contact the following immediately:
 - a. Your Team and Club Officials (Directors, Coaches and Team Managers) AND
 - b. Your scheduled opponent's Team Officials (Coaches and Team Managers) AND
 - c. Referee Assignor for the game AND
 - d. Eastern Pennsylvania Youth Soccer Director of Cup Referees, Tim Snyder at timsnydersoccerassigning@comcast.net or 717-372-3835 AND
 - e. Eastern Pennsylvania Youth Soccer Director of Soccer Operations, Brent Jacquette at bjacquette@epysa.org or 610-246-5617
 - f. Eastern Pennsylvania Youth Soccer Cup Chairperson, Dave Ash at epysacupchair@aol.com or 215-932-4347

Game Change Fees

1. Please review each Cup Competition Rules, Scheduling Procedure and Fields sections for additional information relating to game change requests.
2. A game that is postponed for verified weather related or Covid-19 reasons a minimum of 3 hours prior to kickoff, no referee fees are owed or will be paid.
3. A game that is postponed within three hours of kickoff but prior to referee's arrival to the field will be subject to 50% of the referee fees being paid by the home team. If it is determined that the away team was subject to the game change, the Cup Committee will determine which team(s) will be responsible for the referee payment.
4. A game that is postponed after the referees have arrived at the field will be subject to 100% of the referee fees paid by the home team. If it is determined that the away team was subject to the game change, the Cup Committee will determine which team(s) will be responsible for the referee payment.
5. Any forfeited game will follow the Rules of each Cup Competition as it relates to potential fines and referee fees.

Adding a Field Location

1. If a team desires to play on a field that is currently not listed as an option, Club Admins ONLY can add a location by following directions [here](#).

General Cup Scheduling

1. Eastern Pennsylvania Youth Soccer and the Cup Committee reserve the right to move a single team on to the next round if the opponent cannot play within the required Cup timeline to progress to the next round of the Cup Competition.
 - g. If this situation arises, a partial refund of fees may be considered based upon the Cup Competition round the removal occurs and how many games the team has played.

Eastern Pennsylvania Youth Soccer State Cup Covid Protocols

Before the Game:

All players, spectators, team officials (coaches and team managers) must take steps 24 hours prior to a scheduled game to review the following COVID-19 symptom checklist:

- Have you tested positive for COVID-19 within the last 10 days?
- Have you come into contact with anyone who has tested positive for COVID-19 in the last 10 days?
- Are you experiencing any COVID-19 symptoms in the last 24 hours? (Fever, headache, loss of smell or taste, sore throat, chills, persistent cough, joint aches, vomiting, diarrhea, or rash)

If the answer is yes to any of the above questions, this person should not attend or participate in any cup competition. Your team and club officials should be notified.

If it is determined a team is NOT able to play a scheduled game due to player shortages due to COVID-19 (players quarantining, players with COVID-19, etc.), please contact Eastern Pennsylvania Youth Soccer Director of Soccer Operations, Brent Jacquette at bjacquette@epysa.org. The Cup Committee will make the final decision regarding the possible postponement and reschedule of the game given each specific situation. Additionally, you will need to refer to the Game Re-Scheduling guidelines found on each Cup Competition webpage.

General Safety Protocols:

- Home team is required to communicate any specific local, or county mandates to Away team a minimum of 48 hours in advance of the game.
- If anyone feels sick or has a fever of over 100 degrees they should not attend the game
- Anyone that has had close contact with a confirmed positive COVID-19 case should not attend the game
- All people planning to be onsite at any game must wear a mask unless exempted by Section 3 of the PA Department of Health Mask Mandate
- Social distancing is required at all times by spectators, players, and coaches

Players and Coaches:

- Players should be socially distance on the sidelines
- Please arrive at a reasonable time prior to your match, remain in your car or away from field until the field is clear from a previous game
- Everyone at a game is required to wear a mask upon arrival. The mask must be worn by everyone at all times unless exempted by Section 3 of the PA Department of Health Mask Mandate
- Opposing team officials should check each team roster prior to the game. There are no players passes, and referees do not check teams in
- No lining up or shaking of hands after the game
- Teams are responsible for cleaning up their own team area at the conclusion of the game

- One team official from each team shall meet with the referee to confirm the score, cautions, and ejections recorded on the game card. Each should be wearing a mask, and the meeting should be socially distant and as brief as possible

Parents and Spectators:

- Eastern Pennsylvania strongly encourages limiting spectators to 1 per player, final decision is left to home club/team or facility rules
- Anyone with any symptoms of COVID-19, or anyone feeling ill should not attend game
- All spectators must wear masks at all time while at the fields
- Spectators should be socially distanced

NOTICE:

Home team is responsible for communicating appropriate COVID-19 rules and regulations to away team a minimum of 48 hours prior to the match. This should include any state, county, local, or facility mandates.